

# Smart Meetings

*Make Meetings Smarter*

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**Maxton Ginier**

**Tuan Le**

**Christina Tao**

**Jackson Li**

**Sarita Phoosopha**

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**\$527**

*Average cost per meeting for a Fortune  
500 Company<sup>2</sup>*

# \$25 Million

*Average cost per day wasted on unnecessary meetings in the US<sup>2</sup>*

# \$37 Billion

*Average salary cost of unnecessary meetings for US businesses <sup>2</sup>*



# 50%

*of employees consider unproductive meetings to be the biggest source of wasted time. <sup>2</sup>*



71%

*of managers believe meetings are  
unproductive and inefficient.<sup>1</sup>*

# An Unproductive Meeting

- **Redundancy**

# An Unproductive Meeting

- Redundancy
- **No follow up**

# An Unproductive Meeting

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- **Disengagement / distraction**

# An Unproductive Meeting

- Redundancy
- No follow up
- Disengagement / distraction
- **Disproportionate involvement**

# Current meeting technology



Skype



Powerpoint



Evernote

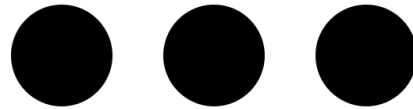
zoom

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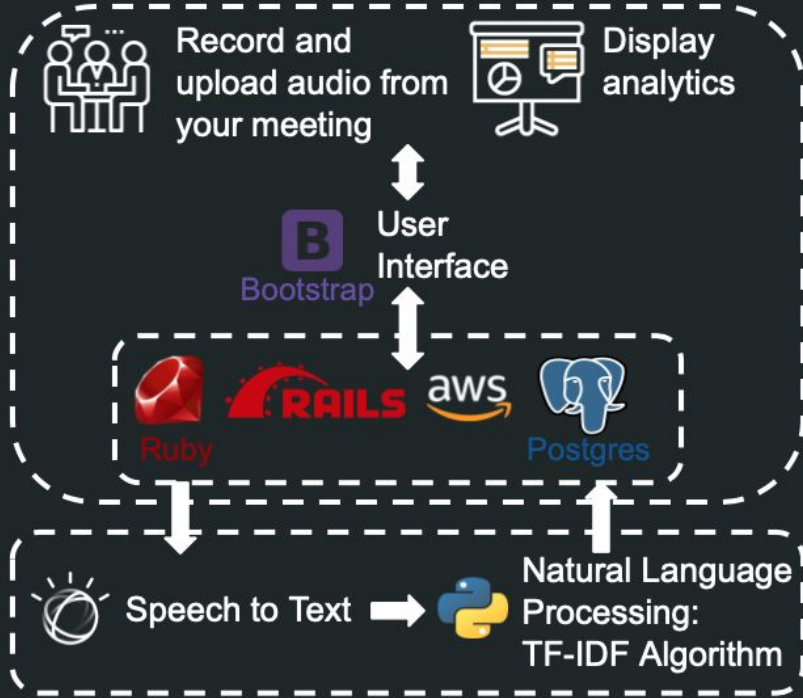


# Meeting in Progress





# What's happening



## Additional Technologies



Docker



Trello



# A Productive Meeting

- No redundancy

## ☆ Summary

**Maxton:** Okay to be frank we got some very bad feedback for the last meeting we had so i'd like to revisit what we talked about.

**Jackson:** Says good i am currently working on the user statistics page specifically to display the user trends charts of the website. action item finish uses the test statistics page by tomorrow. it shows the per user statistics of the current user throughout their meeting history. it's important for the user to know so they can improve on their skills individually.

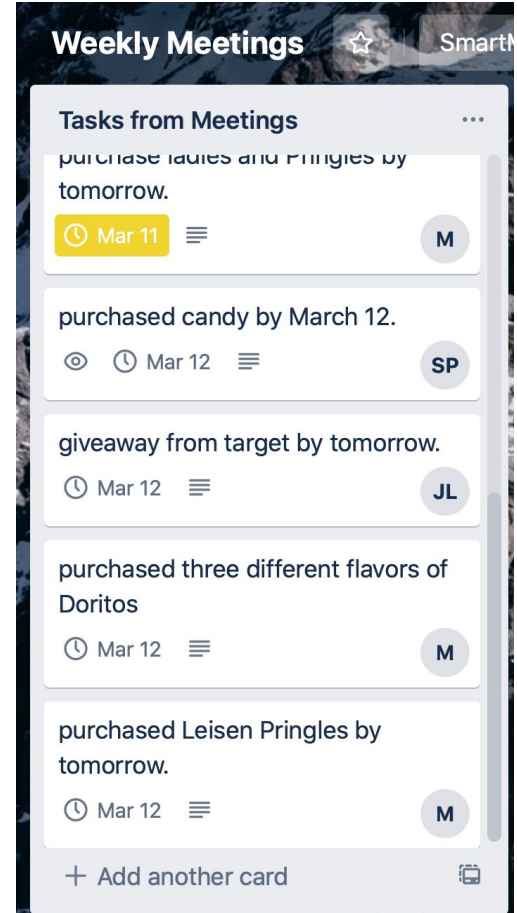
**Sarita:** Does that connect to my task i'm doing individual user feedback which should be done by the end of the week action item finished individual user feedback by friday.

**Jackson:** Well not exactly since it's a test statistics are already available i'm just working on displaying them.

**Maxton:** I'm currently working on the individual meetings feedback. i haven't ran into any i think i can finish it soon and move on to my other tasks action item finish individual meeting feedback by thursday.

# A Productive Meeting

- No redundancy
- Automatic follow up

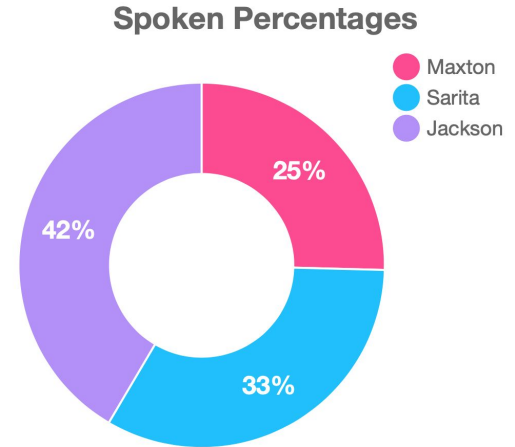


# A Productive Meeting

- No redundancy
- Automatic follow up
- **Engagement / distraction-free**

# A Productive Meeting

- No redundancy
- Automatic follow up
- Engagement / distraction-free
- **Proportional involvement**



# Next steps..

- **Video analytics**

# Next steps..

- Video analytics
- **Meeting context-awareness**



# Next steps..

- Video analytics
- Meeting context-awareness
- **Real time streaming analytics**

# Thank You

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References:

1: <https://hbr.org/2017/07/stop-the-meeting-madness>

2: <https://www.stl-training.co.uk/sharing/real-cost-of-unproductive-meetings/30>